

**BOARD FOR CONTRACTORS COMMITTEE  
MEETING MINUTES**

The Board for Contractors Committee ("the Committee") met on Monday, July 30<sup>th</sup>, 2012, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia. The following Committee members were present:

Herbert J. Dyer, Jr. Chairman  
Bailey Dowdy, Vice-Chairman  
Michael Gelardi  
Doug Murrow  
D. Todd Vander Pol

Mr. Middleton and Mr. Walker were absent.

The following DPOR staff attended the meeting:

Eric L. Olson, Executive Director  
Adrienne Mayo, Regulator Boards Administrator  
Karen Bullock, Administrative Assistant  
*Chris Kunkel, Licensing and Education Specialist*  
Sharon Verry, Finance Director

Chairman Dyer called the meeting to order at 2:07 P.M.

Call To Order

The Meeting Agenda was approved unanimously. Motion made by **Mr. Gelardi**, seconded by **Mr. Dowdy**.

Approval of Agenda

The Minutes from the June 4<sup>th</sup>, 2012 Committee meeting were adopted as drafted by unanimous vote. Motion made by **Mr. Gelardi**, seconded by **Mr. Dowdy**.

Minutes Adopted

There was no public comment.

Public Comment

Items requiring Board action are marked with an asterisk (\*):

Education Provider Applicants:

Education Provider Applications\*

Applications for proposed education providers and courses were reviewed and the Committee's recommendations are as follows:

After discussion, and a motion by **Mr. Dowdy**, seconded by **Mr. Murrow**, the Committee unanimously recommended that the Board approve ABC License for Contractors Inc Contractor Pre-License/Remedial (classroom) course.

ABC License for Contractors Inc

After discussion, and a motion by **Mr. Dowdy**, seconded by **Mr. Murrow**, the Committee unanimously recommended that the Board approve E.M.S.I. Inc continuing and vocational (classroom) WWP course.

E.M.S.I. Inc

George Breuninger, on behalf of National Electrician Academy, attended the meeting and addressed the Committee.

National Electrician Academy

After discussion and a motion by **Mr. Gelardi**, seconded by **Mr. Murrow**, the Committee unanimously recommended that the Board approve National Electrician Academy continuing education (classroom) ELE course.

Charles Sledge, on behalf of C.R. Sledge Co., attended the meeting and addressed the Committee.

C.R. Sledge Co.

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr.**

**Murrow**, the Committee unanimously recommended that the Board approve C.R. Sledge Co. continuing (classroom) ELE course.

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Murrow**, the Committee unanimously recommended that the Board approve 1<sup>st</sup> Choice Education Contractor Pre-License/Remedial and ELE continuing (online) courses (1 course Pre-License/Remedial and 1 course ELE CE)

**1<sup>st</sup> Choice Education**

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Murrow**, the Committee unanimously recommended that the Board approve @ 0 Gravity Training Contractor Pre-License/Remedial and ELE continuing (online course (1 course Pre-License/Remedial and 1 course ELE CE).

**@ 0 Gravity Training**

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Murrow**, the Committee unanimously recommended that the Board approve @ 0 Cost Education Pre-License/Remedial and ELE continuing (online course (1 course Pre-License/Remedial and 1 course ELE CE).

**@ 0 Cost Education**

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Murrow**, the Committee unanimously recommended that the Board approve Elton Fahnestock, ELEC COMM LL vocational ELE (classroom) course.

**Elton Fahnestock,  
ELEC COMM LLC**

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Murrow**, the Committee unanimously recommended that the Board approve Energy Transfer Technology continuing and vocational ELE (classroom) course.

**Energy Transfer  
Technology**

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Murrow**, the Committee unanimously recommended that the Board approve @ 1<sup>st</sup> Attempt continuing GFC (online) course.

**@ 1<sup>st</sup> Attempt**

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Murrow**, the Committee unanimously recommended that the Board approve Ace Tech Institute continuing HVAC, GFC (classroom) two courses.

**Ace Tech Institute**

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Murrow**, the Committee unanimously recommended that the Board approve American Ground Water Trust continuing WWP (classroom) course.

**American Ground Water Trust**

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Murrow**, the Committee unanimously recommended that the Board approve Virginia Water Well Association continuing and vocational WWP (classroom) course.

**Virginia Water Well Association**

Maria Hicks, on behalf of Meridien Consulting Group LLC – DBA ABC Construction Institute, attended the meeting and addressed the Committee.

**Meridien Consulting Group LLC – DBA ABC Construction Institute**

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Murrow**, the Committee unanimously recommended that the Board approve Meridien Consulting Group LLC – DBA ABC Construction Institute Contractor Pre-License/Remedial and ELE continuing ((classroom) course.

There was no old business.

**Old Business**

**Recovery Fund – Recovery Fund Assessment\***

**New Business**

Sharon Verry, Finance Director for the Department addressed the Committee by presenting a report for the Recovery Fund and a recommendation to the Board. After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Dowdy**, the Committee endorsed the recommendation of the Department's Finance Division to maintain the \$50 renewal assessment for the Recovery Fund.

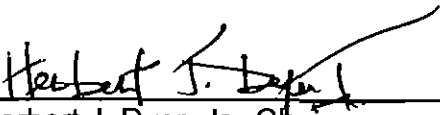
**Tradesman Applicants – Locality Cards and Examination Exemption\***

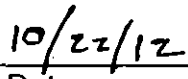
Staff shared with the Committee receipt of an inquiry to permit applicants to use a locality card more than once to apply for a tradesman license. After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Dowdy**, the Committee affirms the Board has an established procedure that allows an applicant to exchange their original locality card for a tradesman license one time. The Committee further recommends the Board reaffirms its procedure under the provisions of Section 54.1-1131 (A) of the Code of Virginia and Section 18 VAC 50-30-50 (A) of the Board

for Contractors Individual License and Certification Regulations contingent upon review by legal counsel.

Mr. Vander Pol shared with the Committee information regarding bonding. After discussion the Committee determines the matter was addressed by the Board during a prior meeting as a part of the Recovery Fund Work Group report and recommendations. No further action was taken by the Committee.

The Committee's next scheduled meeting is Monday, October 22<sup>nd</sup>, 2012. **Next Meeting**  
Chairman Dyer entertained a motion to adjourn from **Mr. Gelardi**, **Adjourn**  
seconded by **Mr. Dowdy** and approved unanimously by the Committee.  
The meeting adjourned at 2:55 P.M.

  
\_\_\_\_\_  
Herbert J. Dyer, Jr., Chairman

  
\_\_\_\_\_  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Bailey Dowdy  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: July 30, 2012  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_

(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

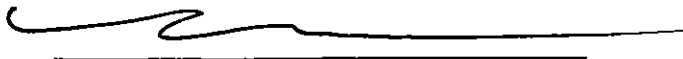
\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interested in any transactions taken at this meeting.



Signature

July 30, 2012

Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Herbert "Jack" Dyer, Jr.  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: July 30, 2012  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_

(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:


\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I **do not** have a personal interested in any transactions taken at this meeting.

  
\_\_\_\_\_  
Signature

July 30, 2012  
Date

STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Michael Gelardi  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: July 30, 2012  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_

(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interested in any transactions taken at this meeting.

Michael Gelardi  
Signature

July 30, 2012  
Date



**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Doug Murrow  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: July 30, 2012  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

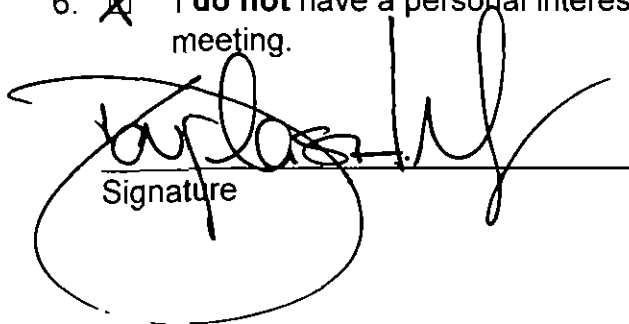
\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I **do not** have a personal interested in any transactions taken at this meeting.

  
Signature

July 30, 2012  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: D. Todd Vander Pol  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: July 30, 2012  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_

(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

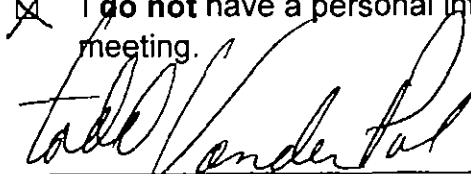
\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I **do not** have a personal interested in any transactions taken at this meeting.



Signature

July 30, 2012

Date